



PARENT HANDBOOK

2023/2024

Welcome

Welcome to Chelsea Gulls Junior Representative program. We are pleased you have elected to join our program and wish you success with this journey. In the following pages you will find important information about the representative program and the expectations of both players and parents whilst representing the Chelsea Gulls and the Chelsea & District Basketball Association.

Junior Representative basketball is an elite competition, where players will have the opportunity to represent Chelsea Gulls against other associations under the umbrella of Basketball Victoria and receive coaching from some of Victoria's brightest up and coming coaches. The representative program is for players who are committed to developing their basketball skills and knowledge of the game.

All players in a team at representative level have an important role to play, and due to the nature of the competition players are not guaranteed equal court time. Some determining factors for court time are a player's attitude towards their teammates and their coach, their skill level, their willingness to listen, their commitment and the continual improvement required across the season.

In the VJBL competition there are two tiers of competition:

1. Victorian Junior Championship – known as 'VC', is the highest level at which junior teams can play. Only 20 teams across the state make this division.
2. Victorian Junior League – VJL1, VJL2, VJL3, VJL4, etc. There are usually 10 teams per VJL division.



Player & Parent Commitment

All Chelsea representative players must participate in the CADBA's domestic competition to be eligible to play representative basketball, until players reach U20's. Audits will be conducted throughout the domestic season to make sure all players are playing the satisfactory number of games for their respective clubs in accordance with the Chelsea Basketball Association Domestic By-Laws.

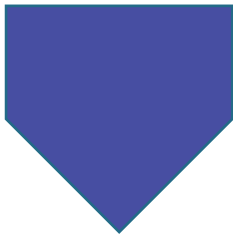
Representative players must play in the junior domestic competition in the Winter season with a club, however there are policies in place that permit older players to compete in senior domestic competitions. Exemptions are generally only accepted for players involved in elite/high performance programs such as Basketball Victoria state teams; these exemptions are granted on a case-by-case basis in writing to the Director of Coaching.

It is Basketball Victoria's (BV) policy that only club delegates can contact BV directly regarding club and league related matters. As you can appreciate, if BV were required to answer all individual enquiries from athletes' parents, they would be often fielding thousands of calls a week. Only Chelsea staff and the nominated Chelsea Gulls club delegates are authorized to contact BV directly regarding club and league matters.

The VJBL season is scheduled from mid-November through to early September each year. The competition breaks over school holiday periods and generally teams will not train during these periods. There are numerous tournaments and clinics for player development throughout the year along with specific programs tailored for athletes which the club oversees in conjunction with BV and Basketball Australia.

The Chelsea Gulls program generally operates along a 'pyramid' system which has increased team numbers in the lower age groups (Under 12's) and team numbers slowly reducing in the older age groups as the focus becomes more concentrated on high performance and elite development pathways.





Conduct

Chelsea Gulls promote desirable personal and social behavior; respect for opponents, coaches, game officials and teammates is expected at all times. Any inappropriate behavior will not be tolerated and will be met with sanctions as deemed fit by the coach or the Association.

BV has developed the Codes of Conduct that stipulates the accepted standards of behavior for players, parents, spectators, coaches, officials, and administrators. Breaches of these codes can result in BV sanctioned tribunal hearings and suspensions. The codes are listed in this handbook, it is important that you review them for your information.

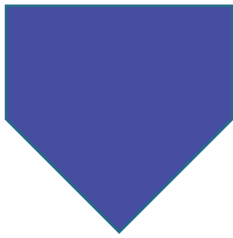
Squad Announcements

During the tryout period players and parents should not regard a position in a team as permanent. Players are placed into squads at the conclusion of the tryout process. It is not uncommon for coaches and coordinators to continue moving players up until the conclusion of the first phase of grading.

Changes can occur for many reasons including, but not limited to:

- Best interests of individual player for their development
- Team requirements in terms of playing positions/opportunities
- Level of commitment to training and games
- Compliance with program rules/policies





Uniforms

All Chelsea Gulls players must have a uniform pack which consists of the following items:

- Warm-up top
- Reversible training singlet
- Playing singlet & shorts

Individual items can also be ordered.

Each player is assigned a singlet number based on availability within each age group. Due to the size of the program and to avoid future clashes we are unable to take requests or preferences.

Mandatory:



Uniform Prices:

- Playing Singlet \$70 (mandatory)
- Playing Shorts \$50 (mandatory)
- Warm up top \$40 (mandatory)
- Training Singlet \$35 (mandatory)
- Hoodie \$60
- Backpack \$60
- Socks \$12
- Coaches / Team Manager Polo \$38

Training:

Players will be notified of training times; attendance is recorded and is mandatory – failure to attend may jeopardies your child's place within the program. Players who miss training for no valid reason may not be considered for selection in the next subsequent game or as advised by the coach.

Chelsea Gulls teams train on Thursday nights and Sunday mornings at the Patterson River Stadium or Bonbeach Stadium.

Training schedules will be communicated by your head coach.

Parents should not drop and leave players at stadiums for training or games. The Chelsea Gulls program, and its volunteer coaches and team managers are not to be expected to take responsibility for your child. If you are unable to attend a training session or game it is your responsibility to ensure an appointed adult has been allocated caretaker responsibility in your absence.

Fees:

The cost of playing representative basketball with Chelsea Gulls requires payment of the following fees, weekly game costs (for team sheet), player uniform and optional tournaments. Information about these various costs are outlines below.

Chelsea Basketball Association does not want to prevent anyone from playing however if payments or a payment plan are not received by the nominated due date (see schedule below) players will be ineligible to continue playing. If you are experiencing financial difficulty and you wish to enter an agreed payment plan, then you will need to contact the DOC via email on doc@chelseabasketball.com.au to discuss options. Agreed payment plans must be honored to ensure continued eligibility to play



Registration Fee is \$620 for the season (plus PlayHq Processing Fees) and is required to be paid in 3 payments between October 2023 & March 2024

- First Payment due by the 19th of October 2023 securing your place in a team \$122.80 (Including PlayHq processing fee)
- Second Payment is due on the 17th of November 2023 \$252.80 (Including PlayHq processing fee)
- Third Payment is due on the 15th of March 2024 \$252.80 (Including PlayHq processing fee)

Weekly Game Costs (Team Sheet Fee)

All venues will charge a flat rate for the 2023/2024 team sheet fee. This charge covers the costs of court hire, referees and administration. The team manager will collect money from every player each week to pay the venue costs).

- This cost is approximately \$15/pw.

Venue Entry

Venues can no longer charge an entry fee.

Coaches

The Chelsea Gulls, like many community-based programs, are (for the most part) run and managed by dedicated volunteers – this includes coaches within the junior ranks. We have a proud history of developing coaches from our domestic clubs/competitions, with support and development provided by our DOC, and accredited training facilitated by Basketball Victoria.

Many of our coaches start off as assistant coaches under the tutelage of our most experienced coaches; many of which have coached in the State Development Programs, at State Level and at higher senior levels. We also provide opportunities for coaches to develop their knowledge and skills by working with senior coaches within our Big V programs.

The program is always keen to hear from anyone with playing or coaching experience that may be interested in contributing to the continuing development of our junior players. All coaches must have a current working with children's card.



Team Managers

Your team manager is the person responsible for the administration and communication on behalf of your team. They will collect team money which covers court fees for Friday night games as well as other administrative items for the team.

Duties include, but are not limited to:

- The point of contact for training times, change of game times and social events
- Keeping the team's finances and game day procedures in order
- Ensuring the electronic scoring device has all players displaying correctly
- They are also the point of contact for the coach

They are not a coach, nor should they assume that role. You can be a great support for your team manager by ensuring that you pay your team fees in a timely manner and keep communication regarding your child's attendance, or any pending issues open and transparent. All team managers must have a current working with children's card.

The Games

The season begins with two grading phases (Nov – March) where teams are allocated a division for the championship season. The championship season begins in March and finishes in late August/early September

Games are usually scheduled to start between 6.40pm (usually for the younger age groups) and 9.40pm (usually older age groups)

Finals are played during late August and throughout the month of September

Location

Where you play depends upon the division allocation of your team for the championship season. Junior representative basketball is a Melbourne metro & regional-wide competition and game locations will vary each week. Chelsea Gulls home games are played at Patterson River Stadium, Eel Race Rd, Patterson River and can also be at our Bonbeach venue. New parents to representative basketball need to be aware that there is travel across metropolitan Melbourne involved



Scoring Rosters

All families are required to score at games on a rotational basis – a roster will be prepared by the Team Manager. Chelsea will run a scorers course each season to help new parents.

Depending on the venue set up and VJBL directive, some games will use Electronic Scoring (used at CADBA for domestic competitions) or paper-based scoresheets. Some competitions (such as U21 and VC) require a scorer and a timekeeper for the shot clock; two families should be rostered.

Big V Duty

Big V is the senior competition and Chelsea Gulls have both a men's and women's Big V team as well as Youth League teams. Junior Gulls teams are allocated a minimum of 2 Big V games each season where they must attend and support the smooth running of the competition.

Responsibilities while on Big V duty include activities such as

- game day set up and pack up (equipment, score-bench etc.)
- serving food/beverages to the score bench
- keeping spectators off the courts
- sweeping/mopping the courts during the game (junior players only, not parents)

Tournaments

Tournaments throughout the season are optional and teams are required to enter the team on their own and cover their own costs which may include team and/or player registration, venue entry, travel, accommodation, and meals.

There are many other tournaments throughout the season, both in Victoria and interstate that teams may elect to play in under the directive of the Chelsea Gulls DOC. Some of the most common tournaments for representative teams are:

- Southern Peninsula – November
- Eltham / Dandenong – Australia Day (January)
- Norwood Easter Classic (Adelaide)
- Ballarat – Queen's Birthday (June)
- Nunawading – Queen's Birthday (June)



Complaints

Representative Basketball is considered an elite development program and as such does not always operate with the same guidelines as domestic competitions, in particular around court time. Court time is at the discretion of the coach and may be subject to:

- The level of competition
- The role of the player in each game and;
- The importance of the game.

Parents who have concerns about their child should initially discuss this the matter with the coach or assistant coach, however there are processes that need to be adhered to at all times.

Coaches are not to be approached with your concerns immediately after a game as this is not an appropriate time. Make arrangements via the Team Manager to speak to the coach at the next training session.

Should you still have concerns or do not think that a satisfactory conclusion has been reached then the matter should be referred to the Director of Coaching, Corey Standerfer doc@chelseabasketball.com.au

Finally, Chelsea Basketball has its own grievance process where matters can be resolved. All complaints must be put in writing or they will not be considered.

Additional Responsibilities for Players:

Behavioral technical

Any behavioral technical fouls given to a player, coach or spectator will first be met with a meeting from our DOC. Each behavioral technical foul from that point on will be met with a 1-week suspension from the club separate from any penalty issued by the VJBL.

Player/Coach assessments

Players will be assessed throughout the season so they can monitor their development. You may be asked to meet with our DOC to discuss your development pathway.

Extra training

Players seeking extra training please contact our DOC. The association will have multiple programs available to ensure you have the tools to grow and develop. We will regularly update our members via email, website or social regarding upcoming programs.



Domestic competition

All Chelsea Gulls representative players must play for a team in the Chelsea domestic competition.

New representative players will have until the winter season to join a CADBA domestic team. Existing players must play in a domestic team from term one.

Please contact our Competitions Administrator admin@chelseabasketball.com.au for further information regarding the Chelsea Basketball domestic competition.

Discipline Policy

The following incidents are examples of offences that may result in a verbal or written warning on the first occurrence or depending on the seriousness of the incident, instant dismissal from the Chelsea Gulls program.

- Inappropriate, mischievous behavior
- Unauthorized operation of stadium equipment
- Failure to wear correct uniform
- Failure to abide by BV codes of conduct
- Refusal to properly wear correct uniform
- A substantiated complaint of harassing or discrimination against another athlete
- Falsification of documents or records • Breaching confidentiality during investigation of a grievance
- Theft or pilfering
- Willful damage to Chelsea Gulls, CADBA or any other auxiliary property
- Fighting or assaulting personnel
- Defiant refusal to follow direction of coach, team manager on a substantial issue or assigned task
- Abusive behavior toward coach, team manager or fellow athletes either verbally or via social media
- Victimization of another athlete or any other behavior which attempts to subvert the outcome of a grievance or disciplinary investigation

Note – the above incidents are examples only and do not exclude other offences which may attract similar discipline.



Grievance Policy

Purpose:

This policy provides the Junior Chelsea Gulls community with a guide as to how we deal with related problems, concerns or complaints in the Junior Chelsea Gulls Program. The objective of this policy is to also ensure consistent and equitable treatment of all Parties. Contacting BV directly is strictly prohibited unless all other options within this grievance policy have been exhausted.

Definitions:

Grievance: A grievance is any type of problem, concern or complaint related to the Junior Chelsea Gulls Program. A grievance may be about any act, omission, situation or decision that you think is unfair, discriminatory or unjustified.

Victimization: Victimization occurs when someone is treated in an adverse manner or is threatened to be treated in an adverse manner because they have made a complaint, threatened to make a complaint or is supporting someone who has made a complaint.

Member Protection:

Junior Chelsea Gulls Grievance Policy guarantees to be:

- **CONFIDENTIAL** - Only the people directly involved in making or investigating a complaint will have access to information about the complaint.
- **IMPARTIAL** - Both sides will have a chance to tell their side of the story. No assumptions will be made and no action taken until all relevant information has been collected and considered.
- **FREE FROM PERSECUTION** - No action will be taken against anyone for making a complaint or supporting a complaint made by another person. The Committee will take all necessary steps to ensure that no victimization occurs against anyone who makes a complaint, but action may be taken in respect of any vexatious or malicious complaint.
- **TIMELY** - All complaints will be dealt with as quickly as possible. We aim to address all complaints within 1 week if at all possible.



Procedure:

Please follow the procedural steps below if you believe you have a legitimate grievance as defined above. Be reminded that all people involved in the Junior Chelsea Gulls community are entitled to participate in an environment that is safe and free from harassment, discrimination, bullying, victimization and vilification.

- STEP 1 – If you feel comfortable, try to resolve the grievance directly with the person involved.
- STEP 2 – If step 1 doesn't work, or you feel that you cannot resolve it directly yourself, speak to your team manager or coach (where appropriate).
- STEP 3 – If speaking to your team manager or coach is not possible for any reason, or you have not been able to resolve your grievance, you should elevate your concern to the DOC.
- STEP 4 – As a last resort, and only after all other options have been explored, if you believe your grievance has not been adequately addressed, please direct your concerns in writing to the Committee. Secretary@chelseabasketball.com.au

BV: Codes of Conduct

BV has developed the Codes of Conduct that stipulates the accepted standards of behavior for players, parents, spectators, coaches, officials, and administrators. Breaches of these Codes can result in BV sanctioned tribunal hearings and suspensions. The BV Codes of Conduct are available to download from www.basketballvictoria.com.au

Parents Codes of Conduct

1. Encourage your children to participate for their own interest and enjoyment, not yours.
2. Encourage children to always play by the rules.
3. Teach children that an honest effort is always as important as a victory.
4. Focus on developing skills and playing the game. Reduce the emphasis on winning.
5. A child learns best by example. Applaud good play by all teams.
6. Do not criticize your or others' children in front of others.
7. Accept decisions of all referees as being fair and called to the best of their ability.
8. Set a good example by your own conduct, behavior and appearance.
9. Support all efforts to remove verbal and physical abuse from sporting activities.
10. Respect the rights, dignity and worth of every person.



11. Show appreciation for volunteer coaches, officials and administrators.
12. Keep children in your care under control.
13. Always respect the use of facilities and equipment provided.

Players Codes of Conduct

1. Understand and play by the rules.
2. Respect referees and other officials.
3. Control your temper.
4. Work equally hard for yourself and your team.
5. Be a good sport.
6. Treat all players as you would like to be treated.
7. Player for the "enjoyment of it" and not just to please parents and coaches.
8. Respect the rights, dignity and worth of every person.
9. Be prepared to lose sometimes.
10. Listen to the advice of your coach and try to apply it at practice and in games.
11. Always respect the use of facilities and equipment provided.

Spectators Code of Conduct

1. Remember that most people play sport for enjoyment.
2. Accept decisions of all referees as being fair and called to the best of their ability.
3. Always be positive in your support for players.
4. Condemn the use of violence in any form.
5. Respect your team's opponents, officials and spectators.
6. Encourage players to obey the rules and to accept decisions of officials.
7. Demonstrate appropriate social behavior by not using foul language or harassing players, coaches or officials.
8. Respect the rights, dignity and worth of every person.



9. Keep children in your care under control.
10. Always respect the use of facilities and equipment provided

BV: Member Protection By-Laws

The by-laws speaks to the health, safety and wellbeing of all of its members and participants. In the game of Basketball we are committed to a safe environment for the enjoyment of all.

The benefits of basketball go beyond regular exercise, it encourages and promotes social interaction and lifts an individual's self-esteem and sense of belonging to their local community.

The By-Law discusses the impact of harassment in sport and how it undermines the benefits of playing. Acts of discrimination, harassment and abuse are not only unlawful but have no place in the sport of basketball. It can have a devastating effect not only for individuals but the club itself. We wish to avoid this by adopting the BV by-law and protecting our membership base. This takes commitment by all participants of the game so we can ensure the safety of our sport well into the future.

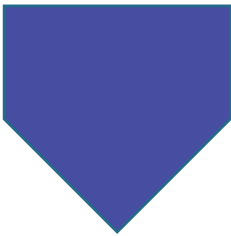
Terms & Conditions of Registration

As a registered member of the Chelsea Gulls program each parent / guardian must consent to the following terms and conditions of registration;

By registering to this program, I consent to CADBA taking photography or video footage of my child in the program for promotional and marketing purposes. I permit the staff of CADBA to act on my behalf should my child require medical attention, and hereby release CADBA from any liability should my child be injured during the course of the program. In the event first-aid treatment is required, the CADBA in compliance with Basketball Victoria will provide basic first-aid only, anything requiring specialized treatment an ambulance will be called. For details on this policy, please visit

www.basketballvictoria.com.au.





Basketball Victoria, together with the CADBA and Chelsea Gulls, sets out a standard of behavior that is a mandatory requirement for all participants in Chelsea Gulls Representative program. This Code of Conduct is not limited to players, but includes coaches, administrators, officials, parents and spectators. For detailed information regarding the Code of Conduct, please refer to the following websites:

www.basketballvictoria.com.au

www.chelseabasketball.com.au

By registering your child with Chelsea Gulls, you acknowledge, understand, and agree to abide by the Codes of Conduct available on the above-mentioned websites. Breach or suspected breach of the Code of Conduct will not be tolerated and will be investigated. Outcomes of this investigation may result in disciplinary action including but not limited to; suspension, stadium ejection or removal/exclusion of your child, parent, associated spectator or others you are responsible for from the Chelsea Gulls Program.

Non-financial players will be unable to train, practice or participate in all matches until their account is paid either in full or a payment plan has been arranged and agreed upon. CADBA reserves the right to impose a 10% administration fee on all outstanding/late payments. A non-financial player will not be granted a clearance until all financial liabilities are settled. Any refund request due to player withdraw is at the discretion of the CADBA Committee. No refund is available from the commencement of the championship season.

It is a requirement under Chelsea Gulls By-Laws that all representative players are a registered and active member in Chelsea Basketball's domestic competition. Participation in the CADBA domestic competition is compulsory to be eligible for selection. Players must participate in at least 50% of games during the Summer & Winter domestic seasons. Non-compliant players will be unable to participate in the Gulls program.



Stay in Touch

We encourage all families to connect and follow us via Facebook:

Our page – Chelsea Basketball CADBA (@chelseabasketball)

Office Details:

Bonbeach Sports Complex

Cannes Ave, Bon Beach

Phone: 03 8774 6818

Chelsea & District Basketball Association Team

Director of Coaching, Corey Standerfer doc@chelseabasketball.com.au

