



**CHELSEA & DISTRICT BASKETBALL ASSOCIATION (INC)**

POSTAL ADDRESS: 53 CANNES AVE, BONBEACH 3196

EMAIL: [ADMIN@CHELSEABASKETBALL.COM.AU](mailto:ADMIN@CHELSEABASKETBALL.COM.AU)

PHONE: 03 8774 6818

25/07/2022

## **Junior Representative, Director of Coaching**

### **Position Description**

The Junior Director of Coaching (DOC) will develop the necessary skill set of all coaches and athletes through the provision of an inclusive, innovative, and collaborative management style using appropriate direction, training, and education teaching methods. The DOC is tasked with ensuring all coaches and athletes are equipped with the necessary skills, competence, and enthusiasm to reach their highest potential.

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|--------------------------|--|
| <b>Commencement Date</b> | Monday 19 <sup>th</sup> September 2022   |
| <b>Position</b>          | Junior Director of Coaching  |
| <b>Reports to</b>        | Basketball Development Manager   |
| <b>Works with</b>        | General Manager  |
| <b>Location</b>          | Chelsea & District Basketball Association Locations  |
| <b>Hours</b>             | Approximately 15 hours per week  |
| <b>Remuneration</b>      | Voluntary services agreement with annual honorary remuneration to be negotiated dependant on experience<br>GST is inapplicable to a voluntary services agreement |
| <b>Job Description</b>   | Attachment 1   |



Attachment 1

## **Job Description & Duties**

**Title:** Junior Director of Coaching

**Short Description:** The Junior DOC will work closely with the Basketball Development Manager (BDM) to ensure the VJBL program is executed to the highest of standards ensuring all athletes and coaches receive support and guidance through relevant pathways.

### **Requirements:**

- Implement a Chelsea style of play with the BDM that is filtered throughout the entire junior program. This needs to be documented and implemented with ongoing on court teaching sessions.
- Ensure all VJBL coaches have been adequately educated in how to implement the style of play with their relevant team
- Develop strategies to increase participation at both domestic and representative levels
- Review progress of all athletes and coaches across the VJBL
- Ensure that Basketball Victoria pathways for athletes and coaches are communicated and encouraged
- Manage and conduct Chelsea High Performance Program

### **2022/2023 VJBL Season:**

- Conduct tryouts by planning, communicating, and delivering each session along with the support of other relevant coaches
- Select squads with the support of other relevant coaches
- Appoint VJBL Head Coaches and where possible assistant coaches
- Communicate or meet with families regarding their child's development
- Attend VJBL team training sessions rotating your time across all teams
- Attend Friday night VJBL home games
- Oversee each VJBL head coaches teaching style and provide feedback and resources
- Track via depth charts each VJBL athlete and set up meetings with athletes to discuss their pathways and opportunities within the program and BV
- Conduct VJBL coaches' meetings (4) times per season. This can be on court or online
- Conduct individual coaching reviews with each VJBL coach at least twice (2) per season
- Attend BV or BA events where CADBA is represented



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### **Senior pathways:**

- Work closely with the BDM and Big V Coaches to ensure we are encouraging our juniors to progress to our senior program
- Ensure the U18-U20's teams and Seniors are actively training together regularly

### **Skill sets:**

- Ability to multitask
- Excellent organizational, communication and customer service skills
- Strong initiative, administrative co-ordination and follow through in managing allocated tasks
- Ability to work in a team and independently
- Initiative, determination, and enthusiasm to assume decision making responsibilities in the application of the role
- Professionalism and attention to detail
- Proven proficiency in the use of a computer, Microsoft Office (Word, Excel, Outlook, Power point and Publisher)
- HUDL Assist experience preferred
- Sound knowledge of the Basketball Victoria State Development Program & pathways

Applications close **Friday 5<sup>th</sup> August 2022**. Please submit relevant resume and cover letter to the General Manager [gm@chelseabasketball.com.au](mailto:gm@chelseabasketball.com.au)

Only short listed applicants will be contacted.